

Frist Center for the Visual Arts

Venue License Space and Fee Schedule

Located in the historic Art Deco main post office building on Broadway, the size and location of the Frist Center for the Visual Arts make it an ideal environment for entertaining throughout the year. The exceptional exhibitions and meeting spaces provide unique surroundings for a range of events.

The Frist Center is open daily, with the exception of Thanksgiving, Christmas and New Year's Day. Public hours are: Monday, Tuesday, Wednesday, and Saturday: 10 a.m. – 5:30 p.m.; Thursday: 10 a.m. – 9 p.m.; Friday: 10am – 9pm; Sunday: 1 p.m. to 5:30 p.m. After-hours rental fees apply to all events that take place either entirely or partially when the facility is closed to the public. The rental fee includes the use of the designated function space, gallery viewing the first 1.5 hours of event, security, Frist Center tables and chairs (based on availability), and the presence of an event manager before, during and after the event.

Space rental is based on a four-hour event maximum. Additional expenses may apply when the event exceeds 4 hours, as described in the rental agreement. A 25% non-refundable deposit is required at the time of booking (100% when contracted within 45 days of event). For events scheduled in December, a 50% non-refundable deposit is required. In-house catering services are available. Please visit www.fristcenter.org and click onto the Venue Rental section for more information. Contact the Special Events Department at (615) 744-3322 to check function space availability.

A 20% discount off of the listed rate is offered to qualified Non-profit organizations.

License Options

Run of the House

Available during after-public hours only. Rental spaces are the Lobby, Auditorium, Rechter Room, Frist Center Café and *Turner Courtyard. Total spaces can accommodate up to a 1,500 person standing cocktail reception. Gallery access included.

After-Hours Rental Fee: \$6,500

*Tenting and flooring is recommended for the Turner Courtyard.

Limited Run of the House (7,200 Sq. Ft.)

Available during after-public hours only. Rental spaces are the Lobby and Auditorium. Total 2 spaces accommodate up to 500 guests for a standing cocktail reception. Gallery access included.

After-Hours Rental Fee: \$4,500

Auditorium (2,800 Sq. Ft.)

Available both public and after-public hours. This state-of-the-art multimedia space is a versatile for meetings, receptions and seated meals. The space accommodates up to 285 guests for a standing cocktail reception, 192 guests for a seated dinner, and 250 for a lecture presentation or 140 guests classroom style (rental meeting tables required).

Public Hours Rental Fee: \$1,900
After-Hours Rental Fee: \$3,500

Grand Lobby (4400 Sq. Ft.)

Available for after- public hours only. Accommodates up to 400 guests for a standing reception.

After-Hours Rental Fee: \$ 3,500

(Fees are subject to change without notice- 4/07)

*** Additional Spaces on next page ***

Frist Center for the Visual Arts Venue Rental (Continued)

Private Dining Room (360 Sq. Ft.)

Casual setting at café tables and chairs. Accommodates 14 guests conference set or 24 guests for dining.

Gallery access *is not included* in the fee, but is available at the group tour rate.

Public Hours Rental Fee:	\$ 100.00 *
	* \$100.00 food & beverage minimum required
After-Hours Rental Fee:	\$ N/A

Frist Center Café (includes Private Dining Room) (1,800 Sq. Ft.)

The Café and private dining room accommodate 150 standup reception or 64/80 for a seated meal. Fee includes access to all galleries. This combination is not available during public hours.

After-Hours Rental Fee:	\$ 2,500
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Rechter Community Room (840 Sq. Ft.)

Accommodates: 65 guests theater style, 75 guests for a standup reception, 64 seated meal.

Gallery access *is not included* in the following fee, but is available for at the group rate:

Public Hours Rental Fee:	\$ 600
Gallery access <i>is included</i> in the following fee:	
After-Hours Rental Fee:	\$2,000

Turner Courtyard (5,800 Sq. Ft.)

Outdoor venue: 500 stand up reception or 350 for a seated meal. Tenting required.

Gallery access and Frist Center tables are included. ** Rental chairs are required.

Note: Tent rental quote based on required size for event.

Public Hours Rental Fee:	\$1,500**
After-Hours Rental Fee:	\$3,500 **

Upper Terrace of Courtyard (2,100 Sq. Ft.)

Accommodates 96 for a seated meal or 200 for a stand up reception. Gallery access and Frist Center tables are included. **Rental chairs are required.

Public Hours Rental Fee:	\$ 1,000.00
After-Hours Rental Fee:	\$ 2,500.00

Studio B Classroom (Upper Level of Center)

Accommodates 22 guests conference table style, 20 guests u-shape or 50 theater style.

Public Hours Fee:	\$ 250.00
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Upper Level East or West Foyers (1,000 Sq. Ft.)

Accommodates 75 Guests/foyer or 150 combined for a standing reception. Gallery Access is not included in the public hours rate.

Public Hours Rate:	\$500 per Foyer/\$ 750.00 Both Foyers
After Hours Rate:	\$ 3000.00

Note: Catering, linen rentals, catering labor and other event service expenses are not included in room fee rates. Rates Subject to Change without Notice (4/07)